



HASSLEN CONSTRUCTION

YOUR VISION. OUR LEGACY.

Employment is contingent on passing a drug & alcohol misuse test and a background check.

APPLICATION FOR EMPLOYMENT

Date of Application: _____

Position Applying For: _____

Name: _____
(First) (Middle) (Last)

Address: _____
(Street) (City) (State) (Zip)

Telephone Number: _____

In case of accident, notify:

Name: _____ Telephone Number: _____

Address: _____

Education

School Name	# Yrs. Attended	Degree or Certificate
_____	_____	_____
_____	_____	_____
_____	_____	_____

Apprenticeship or Internship:

Trade or Program	# Yrs. Attended	Total Number of Hours
_____	_____	_____
_____	_____	_____

Specialized Training: _____

Previous Employment

(List present or most recent job first)

Dates	Employer Name & Phone #	Title	Base Pay	Reason for Leaving
_____ to _____	_____	_____	_____	_____
Work Performed: _____				
_____ to _____	_____	_____	_____	_____
Work Performed: _____				
_____ to _____	_____	_____	_____	_____
Work Performed: _____				

References

(Name)

(Phone)

(Relationship)

(Name)

(Phone)

(Relationship)

DRIVING APPLICATION ADDENDUM

Drivers Licenses

(list all licenses held in the past 3 years and indicate those that are current)

STATE	ENDORSEMENT(S)	CLASS	EXPIRATION
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Have you ever been denied or had revoked or suspended any license, permit or privilege to operate a motor vehicle?

Yes No If yes, please give details on a separate sheet.

Accident Record for Past 3 Years

(If additional space is needed, use a separate sheet)

DATE	LOCATION	NATURE OF ACCIDENT	FATALITIES	INJURIES
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

LIST SPECIAL TRAINING RELATED TO TRANSPORTATION: _____

Can you work out-of-town if the job requires it? Yes No

To be read and signed by applicant:

This certifies that this application was completed by me, and that all entries on it and information in it are true and complete to the best of my knowledge. I understand, that if hired, any misrepresentation of information in this application is cause for immediate dismissal. I authorize this company to investigate my background to ascertain all information of concern to my employment history, whether same is of record or not, and release those providing such information from all liability for any damages resulting from furnishing this information. Further, I understand that I may be asked to demonstrate my ability to perform the essential functions necessary to complete the job and, if offered the job, that it may be conditioned on results of a physical examination and controlled substances and alcohol misuse test.

DATE: _____ APPLICANT'S SIGNATURE: _____

Hasslen Construction Company, Inc. is an Equal Opportunity, Affirmative Action Employer

VOLUNTARY APPLICANT SURVEY FORM

Last name	First name	Middle initial(s)
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Date	Position(s) for which you are applying
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Please read carefully (voluntary disclosure): As an affirmative action employer, we must monitor our equal employment opportunity and affirmative action program, and report these results to government agencies. If you choose not to provide some or all of this information, you will not be subject to any negative or adverse treatment. The information you provide is completely voluntary and will only be used to monitor our compliance with equal opportunity laws and regulations. * *When* we receive this form, we will immediately place it in a confidential file separate from your application. If you wish, you may mail this form to us separately.

Race/Ethnicity – Select one or more

- American Indian or Alaskan Native: A person having origins in any of the original peoples of North, South or Central Americas, and who maintains tribal affiliation or community attachment.
- Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia or Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam.
- Black or African American: A person having origins in any of the black racial groups of Africa.
- Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, South, Central American or other Spanish culture or origin, regardless of race.
- Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- Do not wish to answer

Disability – Are you a person with a disability?

- Yes
- No
- Do not wish to answer

Sex/Gender – Select one

- Female
- Male
- Non-Binary/Transgender/Gender Non-Conforming
- Do not wish to answer

***This form is not used for employment decisions. If you have a disability and need an accommodation so that you can perform the duties of the job for which you are applying please notify us on some other manner.**